

For Office Use ONLY

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**RIVER CROSSING POA
PARK PAVILION RESERVATION AGREEMENT**

Event Date: _____ Event Time (End by dark): _____

Homeowners Name: _____

Property Address: _____

Email*: _____ Phone: _____

Type of Event: _____ Guests: _____

The River Crossing (RC) Property Owners Association (POA) Board of Directors requires property owners requesting group usage of the River Park, River Park Pavilion, or Sports Park, agree to the following:



- All group activities, other than RC POA sponsored events, must have an attending RC property owner as sponsor.
- Sponsor will contact Anna Miller at reservations@damctx.com with requested date, hours of usage, number of estimated participants, name and telephone number of sponsor, and any special security or maintenance support issues.
- Reservation Form and deposit (\$100) must be received in the DAMC office at least **two weeks (14 days)** prior to scheduled event.
- Property manager may confer with the RC POA Board before agreeing to the request.
- Sponsor accepts all financial responsibility for damage to park facilities, any unusual clean- up, or other maintenance required as a result of the event.
- **A security deposit of \$100**, made payable to the RC POA, is required before approval and is to be refunded if no excessive cleanup or facilities damage occurs. Cost for damage/cleanup over \$100 must be paid within 30-days of receipt of invoice.
- Group activities, other than RC POA Board sponsored, may not be scheduled on weekends of normally heavy property owner usage, i.e. Memorial Day, July 4th, Labor Day, etc.
- Park facilities may not be utilized for commercial activities.
- No grilling or open flames under the Pavilion roof.
- The RC POA and/or the property management agent are not responsible for event planning, cancellations, accidents, or any unforeseen circumstances associated with the event.
- Dated signature of sponsoring RC property owner signifying concurrence and acceptance of the park usage rules are required before the event is scheduled.
- Parking within the River Park is limited to marked spaces in the paved parking lot. Parking, including along River Crossing Blvd must allow unencumbered access by any vehicle including large (Fire/EMS) vehicles. Parking is not permitted on private property or blocking driveways or within 15 feet of a fire hydrant. It is the sponsor's responsibility to enforce all rules, including parking.

Homeowners Signature: _____ Date: _____

Printed Name: _____

DAMC Representative: _____ Date: _____